


# EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

If your company plans to utilize the services of any independent contractors other than FREEMAN, the official general service contractor designated by MCEE, this form must be completed and signed by a representative of the exhibiting company. The EAC must also submit a copy of their certificate of liability insurance to p.gramsch@ciph.com by Monday, March 29, 2027.

The authorized signature confirms that the exhibiting company has committed to use the services of the following Exhibitor Appointed Contractor(s) and they agree:

☐ To read and comply with all show rules and regulations as outlined in the Exhibitor Rules & Regulations and Exhibitor Kit.

☐ To obtain and maintain appropriate insurance coverage as outlined in the Exhibitor Rules & Regulations.

**EAC Information:**

EAC Company Name: _____

Pre-Show EAC Contact: _____

Address: _____

City: _____Province: _____ Postal Code: _____
Phone: _____ Email: _____

EAC On-Site Contact: _____ Emergency On-site Mobile/ Cell: _____

EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a MCEE event badge. Please email this completed form along with a copy of the certificate of liability insurance to p.gramsch@ciph.com by Monday March 29, 2027.