



April 26 & 27, 2017 • Place Bonaventure • Montreal, Quebec
Exhibitor Contract

Company Name: _____
Address: _____
City: _____ Prov/State: _____ Postal Code/Zip: _____
Telephone: (_____) _____ Fax: _____
Website: _____

Invoice / Booking Contact: _____ Title: _____
Invoice / Booking Contact Email: _____ Cell Phone: _____
Sales/Marketing Contact: _____ Title: _____
Sales/Marketing Contact Email: _____ Cell Phone: _____
On-Site Contact: _____ Title: _____
On-Site Contact Email: _____ Cell Phone: _____

Please indicate which product category(ies) best applies to your company

- Plumbing** (plumbing; kitchen & bath; pipes, valves & fittings and related services; software, tools & equipment) **Hydronics** **Vehicles**
 Controls **Water Treatment** **HVACR** (heating, air conditioning, ventilation & refrigeration plus related services; software; tools & equipment)
 Electrical (and related services; software; tools & equipment) **Lighting** (and related services, software; tools & equipment)

BOOTH PREFERENCE:

First Choice: _____ Second Choice: _____ Third Choice: _____

WE REQUEST THE FOLLOWINGSPACE:

- | | | |
|--|----------|-----|
| 1. Exhibit size ____ ft. X ____ ft. = _____ sq. ft. @ \$26.00 Cdn per sq. ft. | \$ _____ | (1) |
| 2. Plus Corner Premium, if applicable at \$350 Cdn per corner | \$ _____ | (2) |
| 3. Plus (Optional) Upgraded Online Listing @ \$125.00 Cdn | \$ _____ | (3) |
| 4. <input type="checkbox"/> Check for Booth Drape
<i>FREE if ordered before February 10, 2017. After Feb. 10th - \$125.Cdn/100 sq ft</i> | \$ _____ | (4) |
| 5. Subtotal | \$ _____ | (5) |
| 6. Plus 5% GST of subtotal line 5 (all exhibitors must pay Canadian Goods & Services Tax) [141246181RT] | \$ _____ | (6) |
| 7. Plus 9.975% QST of subtotal line 5 (if registered for Quebec Sales Tax) [1018842251-TQ0001] | \$ _____ | (7) |
| 8. TOTAL | \$ _____ | (8) |

Once your application is processed and your exhibit space is booked, you will receive a confirmation and an invoice.

Please send completed form and cheque (payable to MCEE 2017) to:
MCEE, 295 The West Mall, Suite 504, Toronto, ON M9C 4Z4
FAX: 416-695-0450 email: info@ciph.com

NAME OF LEGALLY RESPONSIBLE EXHIBITOR REPRESENTATIVE

(Type of Print Name/Title, & sign below) Name: _____ Title: _____ Date: _____
Authorized Signature: _____

PAYMENT INFORMATION: A DEPOSIT OF 50% OF EXHIBIT RENTAL PLUS 100% OF TAXES OWING IS REQUIRED WITHIN 30 DAYS OF RECEIPT OF YOUR EXHIBIT SPACE CONFIRMATION AND INVOICE.
If the space is booked after October 31, 2016, FULL PAYMENT will be required within 30 days of receipt of the exhibit space confirmation and invoice.

- VISA** **MasterCard** **Cheque**

Amount: \$ _____ Card # _____ Expiry Date: _____ CVV (3 digits on back of card): _____
Name of Cardholder: _____ Signature: _____

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SHOW DATES: Wednesday & Thursday , April 26 & 27, 2017

LOCATION: Place Bonaventure, Montréal, QC

SPONSORS:

The Corporation of Master Pipe-Mechanics of Québec (CMMTQ)

8175, boul. St-Laurent
 Montréal (Québec) Canada H2P 2M1

Canadian Institute of Plumbing & Heating (CIPH)

295 The West Mall, Suite 504
 Toronto (Ontario) Canada M9C 4Z4

Corporation des entreprises de traitement de l'air et du froid (CÉTAF)

6525, boul. Decarie, bur. 301
 Montréal (Québec) Canada H3W 3E3

La Corporation des maîtres-électriciens du Québec (CMEQ)

5925, boul. Décarie
 Montréal (Québec) Canada H3W 3C9

SPACE RATES:

Basic (100 sq.ft. min) Space: \$26.00 Cdn., per sq.ft. Corner booths subject to premium of \$350 Cdn., per corner. Two-storey Booths, island locations only, must be approved by Management in advance and are subject to a 20% surcharge on space to cover additional material handling costs.

DATES AND SHOW HOURS:

MOVE-IN

Monday & Tuesday, April 24 and 25, 2017. By assigned schedule.

SHOW DATES

Wednesday, April 26 10 AM - 7 PM
 Thursday, April 27 10 AM - 4 PM

MOVE-OUT

Thursday, April 27 5 PM - 11 PM
 Friday, April 28 8 AM - 3 PM

1. **CONTRACT:** This application for space when, and if, accepted by Management shall constitute a contract between the Exhibitor and Management and in addition to its terms and conditions printed on this application, shall include and incorporate the tentative floorplan which the parties acknowledge may be amended and modified by the Management, and the Operating Rules which will be provided to the Exhibitor as part of the Exhibitor Service Manual, a copy of which is available upon request from Management. The contract shall take effect upon the first payment made by the exhibitor following Clause 4 of these terms and conditions. Management assumes no responsibility before this first payment. Management reserves its right to decline to accept any application for space for any reason deemed to be sufficient.
2. **TERM:** The licence given hereunder shall be solely for the use and occupation of the space and booth (if it applies) allocated to the Exhibitor hereunder and shall be for the period commencing at the appointed move-in time on April 24, 2017 and ending at 3:00 PM on April 28, 2017.
3. **INSTALLATION AND DISMANTLING:** The Exhibitor shall be allowed access to his exhibit space to proceed with its installation, following the assigned schedule. **Installation must be ready for the opening of the Show.** The Exhibitor will not start dismantling the booth before 5 PM on Thursday, April 27, 2017. Dismantling must be completed by Noon on Friday, April 28, 2017. All material and equipment must be removed by 3:00 PM on Friday, April 28, 2017. Equipment or materials left in the exhibit hall by the Exhibitor will be removed by the Official Show Decorator. The Exhibitor will pay the Official Show Decorator all costs for removal and storage of equipment or materials before they will be released to the Exhibitor. **Exhibitors who dismantle their booth on April 27, before 4 pm, will not be eligible for discounts and privileges for MCEE 2019.**
4. **COST AND PAYMENT:** The total cost of exhibit space is as indicated by Management on the reverse in section "Acceptance by Management". Tax on goods and services will be added and any other federal, provincial or municipal taxes applicable to the subject contract. All applications for space received by Management on or before October 31, 2016 must be accompanied by a deposit equal to 50% of the total cost of the space selected, including taxes (see grand total on reverse). The Exhibitor shall remit to Management the balance of the cost of space on or before November 1, 2016. Applications for space received by Management after October 31, 2016 must be accompanied by the full amount of the cost of space. Applications will not be processed nor space assigned without the required deposit.
5. **QUALIFICATIONS TO EXHIBIT:** The purpose of this exhibition is to provide a showcase for products installed in and for buildings of all kinds intended to improve the environment of such buildings. These would include products, equipment and tools used in plumbing, kitchen and bath, heating, refrigerating, air conditioning, ventilating, pollution control, electrical, lighting, water conditioning and treatment, boilers, controls, radiation units and fire protection products. Exhibits of companies providing services such as trade publications, computer hardware and software, financial advisory are also acceptable. Management reserves the right to remove, decline, or prohibit any exhibit or part of exhibit, or proposed exhibit which in its opinion is not suitable or in keeping with the character of the exhibition. **Retail sales to any visitors during the exhibition are not permitted.**
6. **INSURANCE:** The Exhibitor must be insured for a minimum of \$2,000,000 (civil liability) for the duration of the exhibition, including move-in and move-out periods covering bodily and material injury. The exhibitor agrees not to do anything on the exhibition site or nearby and not to bring or keep anything that might cause a risk of fire or invalidate or be contrary to insurance policies or contrary to any rules or regulations of the Place Bonaventure.

7. **EXHIBIT SPACE RENTAL ALSO INCLUDES:** Material handling (excluding uncrating, assembly, disassembly, crating), listing in official program, general exhibition security, standard booth drape (if ordered in advance), an on-line Exhibitor Service Manual showing operation rules, showing contractor information, order forms and general information, and crate storage and return.
8. **SUBLICENSE OF SPACE:** The Exhibitor shall not sublicense, transfer, or apportion any part of its allocated space except as specifically approved by Management, shall not exhibit nor permit to be exhibited in its space any merchandise NOT a part of its own regular products, and shall not exhibit any advertising material not directly pertaining to the products exhibited.
9. **REIMBURSEMENT:** If the application for reservation is rejected by Management, the full amount of deposit will be reimbursed to the Exhibitor. An Exhibitor whose application has been processed and accepted will be permitted to cancel the present contract by sending a written notice to the Management who will then be permitted to provide the present space to another Exhibitor. For cancellations made prior to November 30, 2016, a refund of monies deposited less 30% of the total exhibit space cost will be made on receipt of the notice of cancellation. **NO REFUND OF EXHIBIT SPACE PAYMENTS FOR CANCELLATIONS MADE AFTER NOVEMBER 30, 2016.**
10. **ANNULMENT:** In case the Exhibition shall not be held in its whole or in part for any reason whatsoever, Management can annul the present contract. In such case, the limit of the claim for damage and/or compensation by the Exhibitor shall be the return to the Exhibitor of the amount received by Management from the Exhibitor for license of the space, provided that if the Exhibition is terminated for any reason during the term of the licence stipulated in Clause 2, the amount to be refunded to the Exhibitor hereunder shall be prorated based on the proportion of the term expired up to the termination, the whole subject to Clause 11.
11. **NON-DELIVERY OF BUILDING:** Management will not be liable for failure to deliver the space in the event that the building becomes unavailable through fire, act of God, public enemy, strikes, terrorism, the authority of the law, or any other cause beyond its control.
12. **DEFAULT:** In the event that the Exhibitor is in default on any of its obligations in the present contract, including any failure to make any payment by the prescribed dates, this will be a clear manifestation of its intention not to perform its obligations, and thus putting him in default by operation of law. This contract will automatically be cancelled by operation of law without any other notice and Management shall keep any payment already received from the Exhibitor as penalty without prejudice to his rights and claims.
13. **EXHIBITOR SERVICE MANUAL:** Management will provide access to each Exhibitor to an on-line information and service manual which shall contain a copy of the Operational Rules and shall provide complete shipping instructions, production information and order forms for all services needed during installation, show period and removal from the Exhibition. This information shall be forwarded to the Person Responsible for Exhibit.
14. **RESPONSIBILITIES:**
 - 14.1 The Exhibitor undertakes to use the exhibit space or booth (if applicable) only for the use described in this contract, to return them in the same condition at the end of the contract and not to prejudice the other exhibitors.
 - 14.2 Management declines all responsibility in cases of damages, loss, theft or destruction of any goods or in cases of death or bodily injury which may occur to a person who shows up on the exhibition site unless they are caused by the act or fault of the manager or his representatives.
 - 14.3 Management will take all reasonable measures to prevent loss and protect the Exhibitor's interest but in any case, the management will not be responsible for any losses. Neither Management nor the building's owner can be held responsible for any bodily injury, loss or material damages of any goods belonging to the Exhibitor or in his care.
 - 14.4 During the Exhibition, including move-in and move-out periods, the Exhibitor agrees to protect and compensate the management of all material or bodily injury caused to the management, other exhibitors, visitors, lessees or building's owners, their officers, employees or agents, caused by the Exhibitor's act or fault or by those under his control.
 - 14.5 The Exhibitor shall not transfer his rights under the contract without written approval from Management. Approval does not free the Exhibitor from his obligations under the present contract
 - 14.6 This contract shall not be interpreted as creating a partnership nor an association between the Exhibitor and Management nor shall the Exhibitor be considered as the mandatory of the Management. **The Exhibitor allows MCEE to take pictures of the exhibition that include the Exhibitor's exhibit space, display, employees and customers and to use them for publicity and promotional purposes.**
15. **RULES AND REGULATIONS:** The Exhibitor hereby commits to comply with all local laws, rules and regulations in force along with rules and regulations of Place Bonaventure, including Management's regulations.
16. **INTERPRETATION OF REGULATIONS:** Management has the right to make such changes, amendments and additions to any Rules and Regulations that it has prescribed for the purpose of holding the exhibition, including the operational rules, as it shall deem necessary for the proper conduct of the Exhibition. Thereupon the Exhibitor's Rules and Regulations and the Operational Rules shall rest with Management and its decision shall be final. Management may require Exhibitors to make such alterations to their displays as it deems necessary to the proper conduct of the exhibition and on failure to comply, may order the immediate removal of the entire exhibit without compensation and at the Exhibitors' expense.

Cheques should be payable to: MCEE
 295 The West Mall, Suite 504, Toronto, ON M9C 4Z4